

SSH Cluster Bibliographers Group meeting
July 21, 2004
2-3:30 p.m., Room 276

Agenda

1. Announcements.

Welcome to Megan Dreger, Assistant Department Head for GIS, Government Information and Data

Vicki – Vicki will serve a liaison role between this group and the SSHL Outreach Committee.

Leslie – UCSD has licensed ARTstor for three years. Over the next three years, UCSD will continue to work with ARTstor to produce new images and associated metadata.

Lis – Infomine import into Sage: Julie Mason from UCR will present an overview of the Data Fountains Service tool on Tuesday, July 27. Lis will send an announcement.

Sam – JSTOR Print Archival Respository:

We are finally moving into the reality stage.

The ULs are reviewing the draft UC Libraries MOU with JSTOR and addressing ownership, retention, and governance issues. We need to begin to think specifically about how UCSD can contribute to the Archive, and if there are any particular areas **do** we want to contribute or **don't** want to participate in, and why.

(The Print Archive will contain all titles that were online as of October 2003)

Santa Cruz has already offered blanket approval all of their print holdings. We can do the same. Or we can give approval for an entire run of a journal, or for any runs we have in SRLF. In addition, other campuses may have already sent their copies at SRLF and so even if UCSD offered blanket approval overall or for particular subject areas, they would not necessarily become part of the Print Archive.

Ryan has call number information which will be added the spreadsheets. Tony will compile some usage stats for both print titles and JSTOR usage to help us identify what we can contribute to the Archive. (Our decisions may help us in our efforts to deal with the 5th floor space crunch.)

Timeline:

UCSD decision due Oct. 15

UC decision due Nov. 15

Sam – Working with the Microsoft Office Project Management program to keep track of our many projects and ongoing collections activity.

1. Discussion of disaster salvage priorities (Julie Page).

Julie gave an overview of the process and showed the 1993 document at Monday's meeting of the UCSD Collection Development Coordinators and we agreed to take a library by library approach in identifying particular collection priorities and establishing deadlines for the document update. Julie and I will work together to be sure we include all collections, formats, and locations including the Annex.

The criteria we need to consider are these: importance of a particular collection or collection subset for current research and instruction needs, and if items are rare, expensive, or difficult to replace. We may also consider particular format and paper stock concerns, such as the use of clay-coated paper stock for AAL materials. Other types of collections include things like the micro user guides and reel contents lists in CPNM

In addition, we may be developing collections as a result of agreements with our UC-wide consortial groups or, indeed, national consortia. These types of collections would not be heavily held within the UCs. For example, in the area of Latin American Studies, UCSD collects electoral information in support of ARL's Global Resources Network. Resulting from agreements of the UC consortial group Calafia, we collect resources on and from the Mexican states of Chiapas and Chihuahua. In the area of contemporary German literature, UCSD is building a collection of immigrant literature. These are examples of the specific types of collections we need to identify for the salvage priority document.

Julie will be creating an Excel template for bibliographers to fill in with the following fields: bibliographer, call number range, general subject, comments (like rare, difficult to replace, or unique within UC), and salvage priority 1 or 2.

*We are looking at a **December 15** completion date for SSSL.*

This deadline looked reasonable to the representatives from SSSL.

2. Discussion of "Top 5 Resources" pages and plans (Susan Starr and Katy Farrell).

As part of UCSD's course pages at <http://courses.ucsd.edu/>, we have an opportunity to establish a Library presence. The Group managing this website (the UCSD Instructional Materials, Services and Plans Group), has approved the addition of a "Top 5" link to library resources for a particular subject. Students are able to access all course materials (including the "Top 5" library resources) for a specific course from courses.ucsd.edu and through StudentLink. Katy will forward a list of course codes and send links to two sample "Top 5" pages

<http://sshl.ucsd.edu/toplaw>
<http://sshl.ucsd.edu/tophistory>

We want to have these links in place by Fall quarter. Katy or Allie will send a form to use to submit requests for a Top 5 page.

The deadline for submission is August 23.

3. Demo of GOBI2 Shared Folders feature (Tony Harvell).

Tony provided a demonstration of the possibilities allowed by the Shared Folders feature, as way for us to move electronic “slips,” or records, from an individual bibliographer’s folder to another bibliographer’s folder.

GOBI2 training sessions were subsequently announced for Wednesday, August 4, 10-11 a.m., and Thursday, August 5, 1-2 p.m., in Room 276.

4. Discussion of mapping fund codes to the YBP approval plan.

Tony also described the benefits of mapping fund codes to the approval plan. One benefit to bibliographers is that it would make it easier to retrieve their “slips” in GOBI or have them automatically mailed to them. For Acquisitions it would also make it easier to sort the approval plan books when they arrive and expedite the payment of invoices by reducing the keying in of each fund code. Any fund changes could be indicated on the flags (or slips within the books), should bibliographers choose to use a different fund or an endowment fund, for example, and these changes would be made to the record at the time the invoice is paid.

5. Discussion of standing orders lists by fund with the review deadline of August 31.

Several bibliographers felt that there should be a general review of the standing orders to identify those in areas of disciplinary overlap.

Bibliographers should send an e-mail to Sam and attach a Word document, cut-and-paste from Stacy’s STO list, with the titles (and all associated payment/receipts information) they propose for cancellation. Sam will work closely with Stacy and compile a master Word list to send to our mailing list for final review.

Please send your information to Sam by August 20.

Topics deferred to the next meeting:

Discussion of how to proceed with review of the YBP “series on approval” list, and where to find it in GOBI

Discussion of 5th Floor weeding
Discussion of CD-ROM weeding and next steps

Future discussion topics (Please send ideas to Sam to add to the list):

YBP

Review publisher lists to reconcile “slips” or “books” preferences that currently differ by subject or call no.

Review geographic and interdisciplinary overrides

Note: Jannette Schule plans to visit UCSD on September 8-9